



## WEDDINGS

### YOUR GUIDE TO CELEBRATIONS AT THE PARKSIDE HOTEL & SPA

The Parkside Hotel & Spa is a boutique wedding venue located across from historic St. Ann's Academy. Our team of experienced professionals will help you to customize The Parkside's uniquely designed ceremony and reception spaces to reflect the wedding of your dreams.

Congratulations on your engagement! We invite you to set up an appointment with our Events Team for a personal introduction to The Parkside Hotel & Spa. We look forward to speaking with you and invite any questions you may have regarding available dates, rates, services and bridal party spa packages.





# RECEPTION ONLY

## STARTING AT \$2205

- Reception venue rental of Urban Ballroom or City Club Lounge; couple's choice
- 2 nights of accommodation for wedding couple in a One Bedroom Preferred View Suite
- 2 nights of complimentary overnight parking for wedding couple
- 10 complimentary parking passes for guests, valid for 6 hours (not overnight)
- Use of hotel grounds for photographs
- Pre-event planning consultation with Events Team
- Wedding reception run through in event space (advanced scheduling required)
- Wedding Concierge; dedicated hotel Banquet Captain on-site for reception day
- Option to add in room amenities for your guests from local vendors
- Discounted group rate for the required room commitment of 10 guest rooms

# CEREMONY & RECEPTION

## UP TO 100 GUESTS, STARTING AT \$3590\*

- Ceremony venue rental of Atrium or Rooftop Gardens; couple's choice
- Reception venue rental of Urban Ballroom or City Club Lounge; couple's choice

## 101+ GUESTS, STARTING AT \$3840\*

- Ceremony venue rental of Atrium or Rooftop Garden; couple's choice
- Reception venue rental of Urban Ballroom

## CEREMONY & RECEPTION PACKAGES ALSO INCLUDE:

- 2 nights of accommodation for wedding couple in a One Bedroom Preferred View Suite
- 2 nights of complimentary overnight parking for wedding couple
- 10 complimentary parking passes for guests, valid for 6 hours (not overnight)
- Audio/Visual (PA system, projector/screen)
- Use of hotel grounds for photographs
- Pre-event planning consultation with Events Team
- Wedding rehearsal in event spaces (advanced scheduling required)
- Wedding Concierge; dedicated hotel Banquet Captain on-site for wedding day
- Option to add in room amenities for your guests from local vendors
- Discounted group rate for the required room commitment of 10 guest rooms

## VENUE INFORMATION

The Urban Ballroom has a capacity for up to 120 guests for a seated dinner and up to 200 for a standing reception.

The City Club Lounge has a capacity for up to 56 for a seated dinner and up to 100 for a standing reception.

*\*Package prices are starting at our low season prices and are subject to change. Package prices are subject to 18% service charge and applicable taxes in effect at time of function.*

*\*Photos courtesy of Courtney Clarke, Erin Wallis Photography, Tulle and Tweed Photography.*

Let us create the perfect wedding for you! Speak to our Events Team for all of your dining needs. We will arrange all catering for your wedding through our exclusive partner, Truffles. For nearly 20 years Truffles Catering has been serving weddings in the Vancouver Island community, delivering consistent quality to each event. They source their ingredients from local suppliers who distribute products that meet their commitment to sustainability. To ensure you have a memorable experience, customized menus can be arranged for your special day.

truffles  
INSPIRED CATERING

The Parkside Hotel & Spa features some of the largest guest rooms in Victoria. All rooms feature kitchenettes or full kitchens, separate bedrooms and spa-inspired bathrooms. Did we mention each room has a private balcony, too? After a night of celebrating, your guests can enjoy a cup of full-leaf tea or coffee with a breath of fresh air.



The Parkside Spa features signature treatments and products that use only the very best nature has to offer. We know just how important your big day is – let us help you feel and look your best for all your special moments. Whether looking to be pampered with your wedding party, or partner, we have the perfect spa treatments for every step of the way to your wedding day.

For more information on our Wedding Packages or treatments contact us at 250-940-1217 or visit us at [www.theparksidespa.com](http://www.theparksidespa.com)



The parkside spa now offers spa packages with your big day in mind

## PRE-WEDDING PAMPER

*Ideal for 7+ days before wedding*  
Massage, Facial, & Éminence Organic Skin Care product credit

## BODY PREP PACKAGE

*Ideal for 1-3 days before wedding*  
R&R Package, Pedicure, and Éminence Organic Skin Care product credit

## JUST THE TWO OF US

*Perfect for the day after*  
Couples Massage, Pedicures and Chocolates

*\*Looking for a wedding party spa package?*  
Contact our spa team for a custom booking.





# FAQ

## **What areas are included for photographs?**

Atrium, Rooftop Gardens, City Club Lounge and Urban Ballroom (if used as venues), hotel lobbies, grounds and patios. The Parkside is located in downtown Victoria, a short walk from Beacon Hill Park, St. Ann's Academy grounds and the famous Inner Harbour.

## **Does The Parkside Hotel & Spa provide decorations?**

The Parkside Hotel & Spa provides basic room set up including our tables, chairs, and linens. Additional personal decor is the guest's responsibility. We are happy to provide a list of preferred vendors that can provide decor rentals and set up services.

## **Is food and beverage included in the package?**

Food and beverage costs are excluded from the venue package cost. our exclusive catering partner Truffles offers a wide range of options, and can customize menu's to suit your needs

## **What catering options are available to us?**

Truffles catering offers a wide range of plated, buffet, cocktail reception, and food station options to suit your preferences. Truffles works with many local food providers and will happily accommodate any dietary needs. Truffles also offers an extensive bar menu and can accommodate both cash and hosted options

## **Is live music permitted for the ceremony and reception?**

Live bands and DJ's are permitted but must comply with curfew times.

## **Is a guest room commitment required?**

We require a block of 10 guest rooms that will be made up of room types closest to your venue choice.

## **What additional taxes or surcharges should I plan for?**

Your wedding charges, including a 18% service charge fee, are subject to applicable taxes at the time of the function. Applicable taxes are subject to change without notice.

## **What is your deposit structure?**

A deposit is required to hold the space on a definite basis.

## **What is your cancellation policy?**

120 days prior to the event: 25% of the total estimated charges  
90 days prior to the event: 50% of the total estimated charges  
60 days prior to the event: 100% of the total estimated charges

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